

AGENDA
Caledonia Band Booster Board Meeting
Tuesday May 14, 2019 @ 6:00-7:00

PRESIDENT: *Sam Botello*

- Sam would like to thank you to all parents and families who helped out during the last school year. Your involvement is appreciated!

VICE PRESIDENT: *Sue Stearns*

- Nothing at this time

TREASURER: *Cindy VanNoord*

- Bank statement

- Financial report

- Band camp update

- Verified the Directors: Kyle Welfare, Don Raaymaker and Micki Snyder

- Verified elected officers: President: Sam Botello; Vice President: Sue Stearns; Secretary: Carla Massel; Treasurer: Cindy VanNoord

- The 7 board of directors is comprised of the verified directors and the verified board members listed above: Kyle Welfare, Don Raaymaker, Micki Snyder, Sam Botello, Sue Stearns, Carla Massel and Cindy VanNoord

SECRETARY: *Carla Massel*

- Nothing at this time

H.S. BAND DIRECTOR: *Kyle Welfare*

- Need to get the trailer from the bus garage to the High School. Looking for a truck driver with their own semi-truck to help with this.

M.S. BAND DIRECTOR: *Don Raaymakers*

- Nothing at this time

WEBMASTER: *Tim Hess*

- The website has been redesigned! Send in pictures of the band in action so we can add them to the design.

UNIFORM MANAGER: *Janette Botello/Barb Miron/Cindy VanNoord*

- Kyle, Janette and Cindy to get a plan of action to replace the old uniforms.

T-SHIRTS: *Kelly Shepherd*

- Shirt design by next week. As soon as we have the design, Kelly can start getting quotes.

PIT CHIEF: *Shawn Hill*

- Nothing at this time

FUNDRAISING CHAIR: *Val Gootjes*

- Revision to the bylaws to be done and looked over by an attorney before submitting.

- July 8: All Day!! Dine for a difference at Raintown (Val)

- Ongoing - Online Sales – Merchandise? (Shirts, Sweatshirts, Coffee Mugs) Chair Needed

- Val and Cindy working on an online sales option - (Square Up or other)

- Ongoing Spartan Nash (Chair Needed) or is Jennifer able to continue?

- Reserved Concert Seating - Chair Kyle Welfare? (All concerts?)

- Parent Sponsorship - Chair Needed Info to be discussed

- August 26 - Parent Volunteer/Opt in or Opt out Letter (Val and Cindy) with board approval to be voted on at the next meeting in August.

- JV Football Concessions - Rachel Jaquish and Sherri Johnston

- Sept 14 - Scrap Metal Drive (Board led or find chair) Parent volunteers needed. Kyle to request via Charms (8 AM to 7 PM)

- Sept 23-Oct 7: Hart Tree Farm Holiday Wreath Sale - Pick up Nov 25 - Chair Val Gootjes

- Nov 4 - Nov 20: Savory Sweets Cookie Dough Sale - Delivery Dec 16 - Chair Cindy VanNoord

- Feb 3 –15: Frandale's Subs Delivery March 3 Chair Cindy VanNoord

- March TBD - Night of Jazz/Chili Cook Off/Silent Auction - Chili Entrant Chair Needed, Food Chair Needed, Auction Chair Needed

- Parent Jobs (Chairs) To be listed on website, opt in/ opt out letter and communicated via email/social media.

- Dining out Fundraising - Organize dining out nights with local restaurants. Advertise these events via social media, email and school newsletters.

-Spartan Nash Direct your Dollars - Collect receipts from schools as parents turn them in, add with adding machine (Tape) and update the secretary and communications via email.

-JV Football Concessions - Meet with athletics boosters representative to learn opening and closing procedure. Attend and supervise concessions on Thursday nights. 4 or 5 nights

-Scrap Metal Drive - Kyle will reserve stadium parking lot from school. Organize drop off and pick up of roll off. Supervise the event with a few other people (Kyle will obtain volunteers via Charms). Advertise in school newsletters, social media, yard signs, banner (s).

-Wreath Sale, Cookie Dough Sale, Sub Sale - Advertise in emails, school newsletters, social media etc. Contact sales rep, get order forms to schools, done mostly online this year.

- Chili Cook off - (3 Chairs Needed for three different tasks)

1. Chili Entrant Chair - Advertise Chili Cook off via social media, newsletters, emails and collect entry forms and funds. Be sure that we have a minimum of 15 entrants.

2. Food Chair - Compile last year's food donation and parent volunteer list and have Kyle put on Charms. Parents donate supplies/most food. Purchase hot dogs. Grill hot dogs with school grill and set up food buffet with parent volunteers.

3. Auction Chair - Organize a group of parents to solicit donations. Use Google spread sheet to record activity as to not ask the same businesses. House auction items or find someone to do so. Use the Google spread sheet to print bid sheets before the event. Set up auction items the night of the

event. Kyle will ask for parent volunteers to help via Charms. If auction items are not claimed at the end of the night follow up with bidder or runner up.

SCRIPS: *Micki Snyder*

- No hard card orders in July. Next hard card order will be in August, depending on the school schedule. E-scrips and reloading cards are available all year long.

HOSPITALITY CHAIR: *Pam Andrulis*

- Sue and Pam will be handling the water cart for the Independence Day parade on June 29th.

- Pam and Sue to round up wooden chairs to be decorated by the section leaders at band camp to be raffled off. If you have any kind of wooden chair you would like to donate, please contact either Pam Andrulis: pamandrulis@yahoo.com or Sue Stearns: littleddrummermom@gmail.com

COMMUNICATION: *Joan Knipping*

- Joan plans on sending out band communications on Monday mornings.