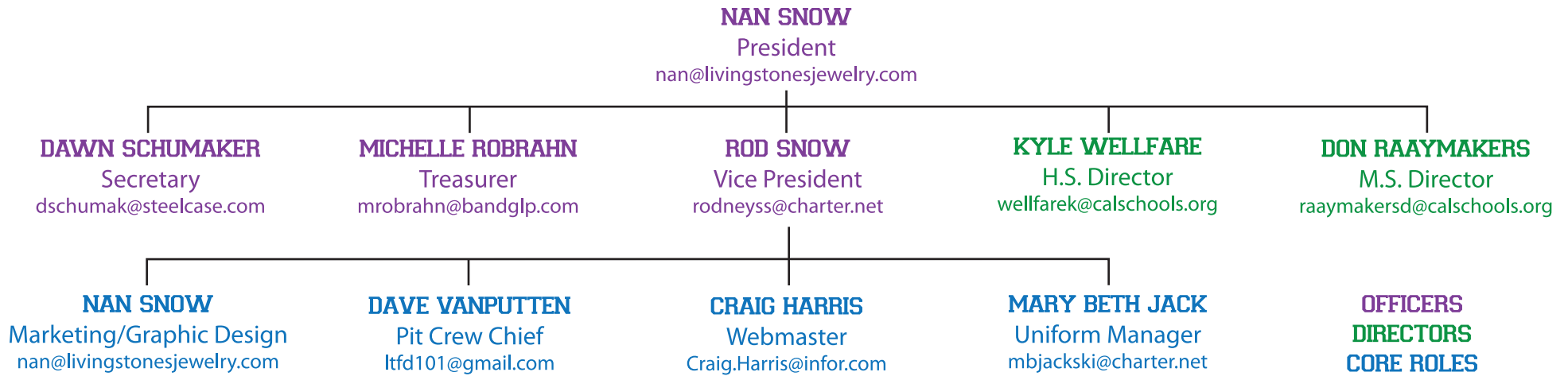


# CALEDONIA BAND BOOSTERS 2011-2012

Updated: May 2011



## BOOSTER RESPONSIBILITIES:

**Pit Crew Team:** Assist in loading, transporting, set-up and return of instruments and prop items for home games, parades & competitions.

**Uniform Team:** Assist in fitting, recording, dispensing and collecting uniforms before & after games, competitions and parades.

**Band Camp:** Assist with check-in procedures and logistics prior to camp. Chaperone during camp. Assist in unloading equipment etc. after camp.

**Fundraising:** Help plan and/or run our events that generate funds to support the band program.

**Band Program Support:** To assist the band directors and program as need arises and funds allow.

**Concert Refreshments:** Assist in preparation, service and clean-up of refreshments after concerts.

## BOOSTER FUNDRAISING FOR 2011-2012:

**Caledonia Marching Expo & Clinic:** Host, plan, execute our 1st marching band exhibition.

**Band T-Shirt Sponsorships:** Assist in selling sponsorship spaces on the back of this years band t-shirt. Both business and approved personal ("shout out") sponsorships acceptable.

**Wristband Sales:** Sell "Caledonia Fighting Scots" wristbands at games, schools, CEF tailgate

**Chili & Jazz Night:** Assist in planning event, entering chili competition, etc.

## BOARD OF DIRECTORS:

Nan Snow, Rod Snow, Michelle Robrahn, Dawn Schumaker

Kyle Wellfare, Leeann Bont, Mary Anne Timmer

**President:** Presides at all meetings of directors and/or members. The president shall have such other duties & powers as may be given by the board of directors. Subject to the direction and control of the board of directors the president shall have the authority over general policy and affairs of the corporation. Shall see that all orders and resolutions are carried into effect. Shall sign and execute all deeds, agreements and other formal documents in the name of the corporation.

**Vice President:** Shall perform duties assigned by the president or the board of directors. In the president's absence, shall perform the duties of president.

**Treasurer:** Shall have custody of the corporate funds, keep full and accurate accounting records, and shall deposit funds in such a depository as may be designated by the board of directors. The funds, books and vouchers in the treasurer's hands at all times shall be under the supervision of the directors and subject at any time to their inspection. Shall render statements of his accounts as may be required by the board of directors. The treasurer shall be responsible for all matters requiring communication with federal, state and local governmental authorities.

**Secretary:** Shall maintain the minutes of all meetings of the board of directors and /or members including attendance and shall perform duties assigned by the president or board of directors. (Officer verbage taken from by-laws.)

**Board of Directors:** There shall be 7 directors comprised of the 4 elected officers, the high school band director, a member selecting by incoming president and a member selected by outgoing president. The property, affairs, activities and concerns of the corporation shall be vested in a board of directors who may exercise all of the powers of the corporation.

**Marketing/Graphic Design:** Lead in creating and installing any marketing and promotional materials requested for the fundraisers.

**Webmaster:** Manage and update the band website with any dates, event and fundraiser information pertinent to the band program.

**Pit Crew Chief:** Lead the Pit Crew in the duties of Pit Crew for home games, parades and competitions.

**Uniform Manager:** Lead the Uniform Team in the duties of fitting, recording, dispensing and collecting uniforms before & after games, competitions and parades.

www.caledoniabands.com

caledoniabands@gmail.com